

**Unitarian Universalist Congregation of the New River Valley**  
**Congregational Meeting Notes - June 2, 2019**

The meeting was called to order by Ellen Plummer (President of the Board) at 11:35 AM. The agenda was reviewed. Ellen thanked Frank DuPont for agreeing to serve as Parliamentarian during the meeting. She thanked the current board members and thanked Pam for her guidance and leadership. Ellen thanked the Finance Committee for their work and congratulated the Stewardship Committee. Ellen noted that the pledge early campaign was a success. It is the intention of the board to work with the Stewardship Committee next year to continue development of an effective pledge campaign. Ellen also thanked the Leadership Development Committee for all of their work.

Steve Keighton thanked out-going board members.

Ellen distributed the UUC 2018-2019 Committee/Task Highlights to the attendees. It was also noted that full reports of activity are available on our website.

Ellen led the attendees in reading the covenant.

A motion was made to accept the agenda. The motion was carried unanimously. Ellen noted that there are 217 members eligible to vote. A total of 109 members are needed to have a quorum. The total number of members present (plus proxies) was 111 therefore a quorum was met.

Barbara Taylor made the motion to approve the slate of nominees for the Executive Board. Dan Kominsky seconded the motion. The slate includes Wayne Neu – President Elect, Nancy Bodenhorn – Secretary, and David Hundley – Member at Large. The current members of the board were introduced. The question was called. The motion was approved unanimously.

Jim Kern made a motion to accept the 2019-2020 congregational budget. Kimberly Homer seconded the motion. There was discussion concerning the budget. Susan Baker asked if we passed the budget does it mean that salaries cannot be changed. Ellen noted that items can be changed as the budget is a template and minor adjustments may be made through the year. Kimberly Homer asked if the board needed to approve money to pay the increased cost for fair trade coffee. Ellen suggested that anyone who wanted to request an increase in a particular budgeted item, they should first seek guidance from Pam then the board may be able to make adjustments. Ellen reminded the attendees that congregants are always welcome to attend board meetings.

Arthur Snoke stated that the final budget will depend on the board getting together to discuss the budget and that the Treasurer has discretion for being able to add a certain amount of money with board approval.

Tim Pickering noted that people can make contributions to buy fair trade coffee.

Bill Baker asked if the budget was the same one that was presented at the informational meeting. Ellen confirmed it was the same budget. It does not account for adjustments of line items of unexpended funds or additional pledge money received since the informational meeting.

Arthur Snoke stated that the updated budget is available on the website.

Jamie McReynolds asked where do we stand exactly with the budget? Ellen said we don't know exactly. She stated that the adjusted budget is \$320,000 and the pledge amount is \$322,516. We are expecting a surplus from this year. Ellen told attendees that the board has been discussing priorities for the upcoming year which include planning for Pam's sabbatical after she passes final fellowship in two years and a contingency fund. It is acknowledged that some work has to be done to more clearly define "contingency". There have been lengthy discussion about salaries and our commitment to fair pay for staff and administrators.

Arthur asked what things were dropped from the original budget of \$340,000. Ellen stated that the original budget was based on last year's figures. When making adjustments to the revised budget, the request for the monitor was dropped and actual expenditures were compared to budget requests. Steve Keighton said figures were not readily available but said monitors were dropped and some contingency funds originally included were dropped. Ellen noted that the board also looked at expenditures and did some minor adjusting line by line. Consultation with staff and committee chairs about expenditure expectations also aided in the adjustments. The bulk of our budget is on personnel and space. Nancy Norton said income expected from Amazon and Kroger was less than expected so adjustments needed to be made. Steve said we are using an estimated surplus from this current year going forward. Steve noted we have done a fantastic job with the pledges. Additional adjustments will be made as pledges continues to come in.

Tim Pickering called the question. Budget discussions ended. The budget was approved unanimously.

Molly McClintock made a motion to adjourn the meeting. Nancy Bodenhorn seconded the motion. The meeting was adjourned at 12 PM.

Respectfully submitted by Irene Peterson